

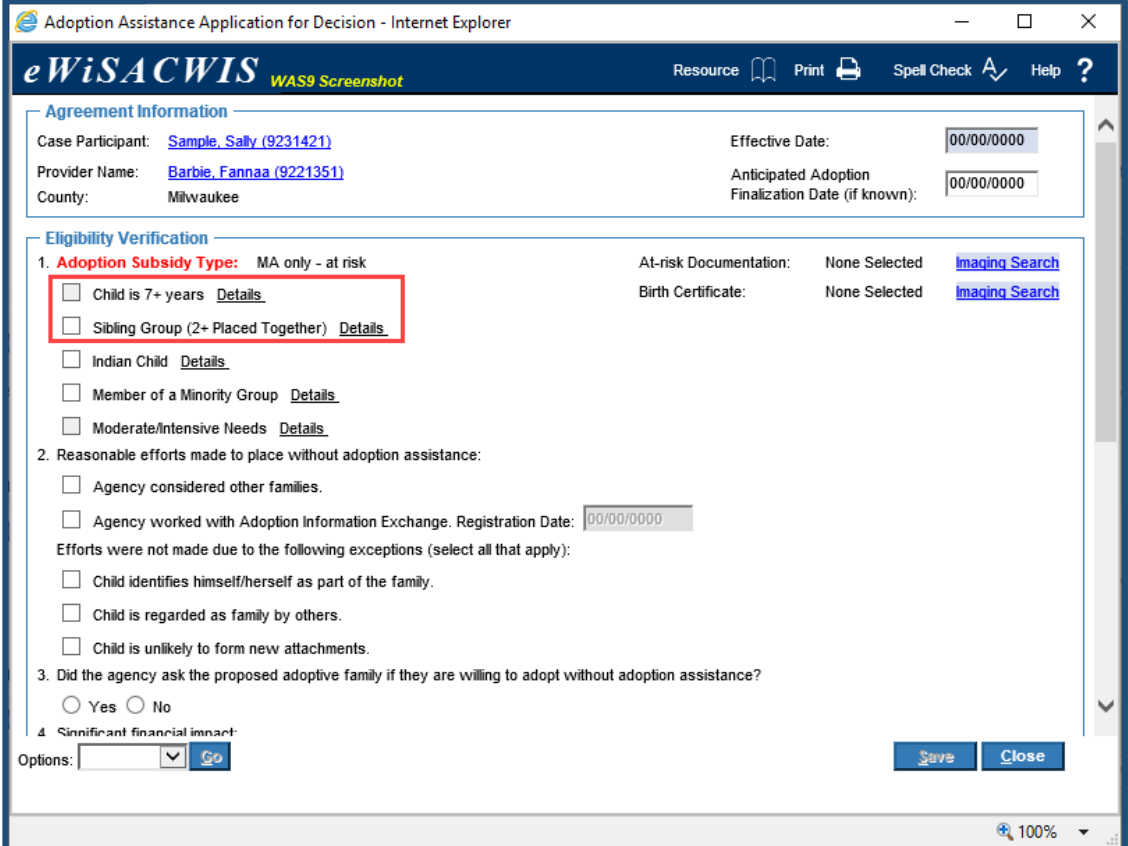
eWiSACWIS Release Notes

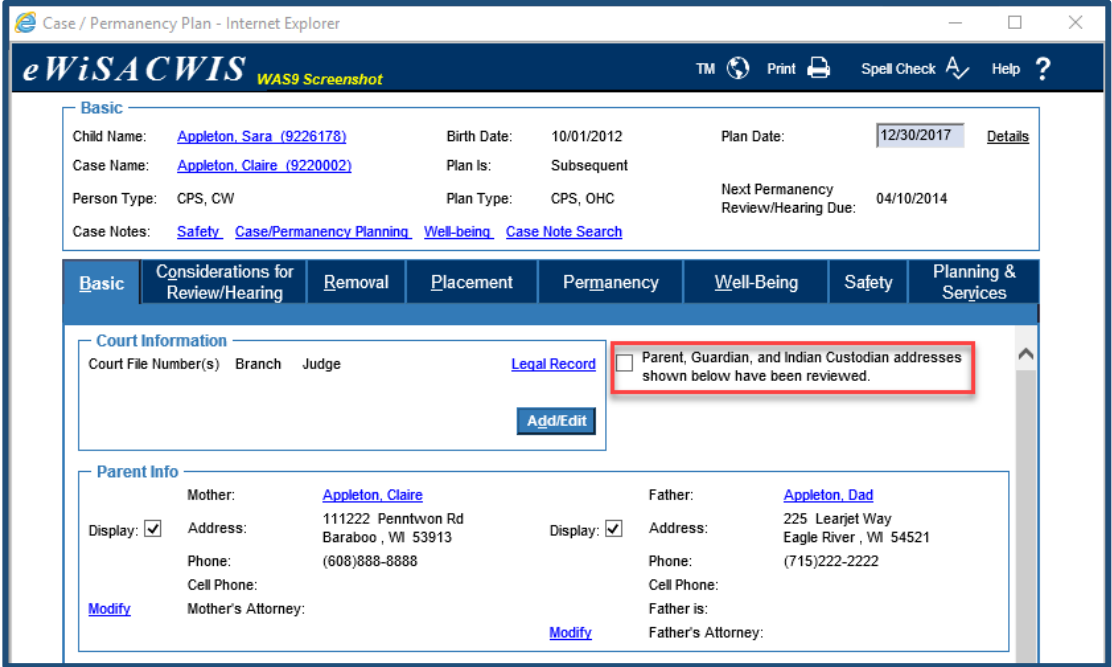
June 20, 2020

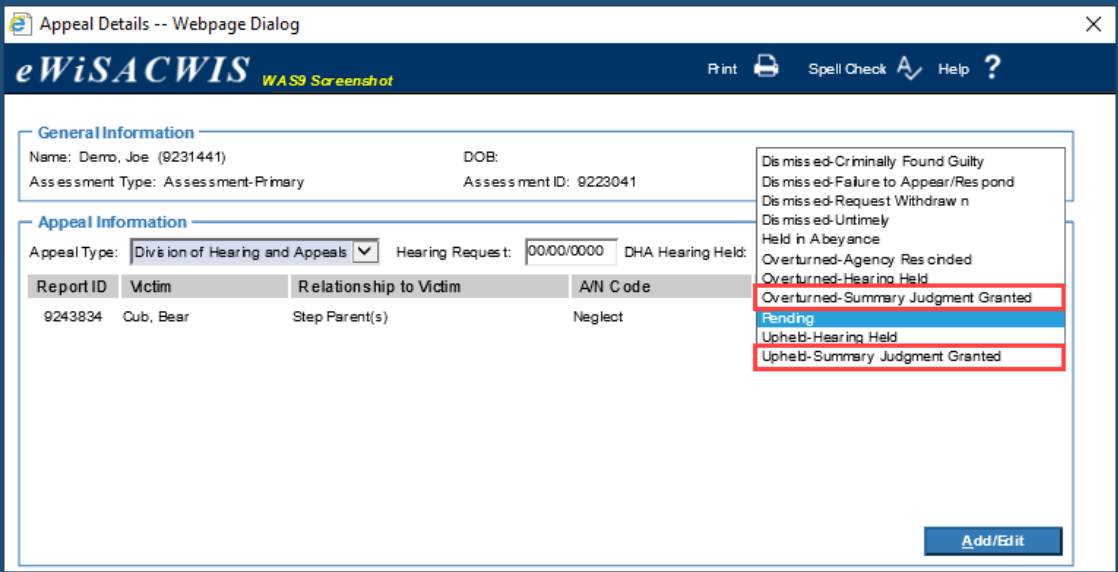
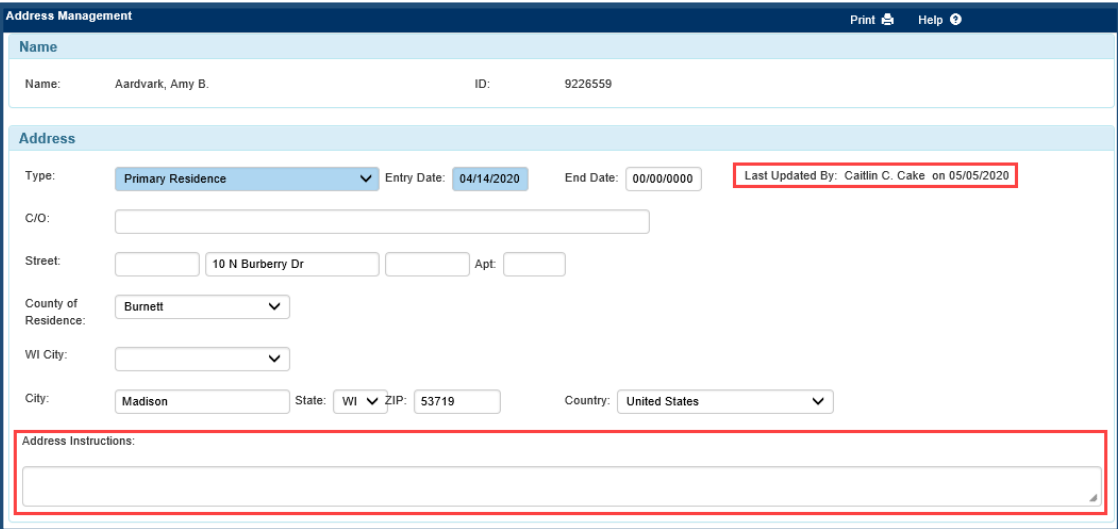
Below you will find details relating to changes brought with the June 2020 eWiSACWIS release. These changes may affect workflow, data entry, procedures, and reporting. Some of the changes are the result of policy changes, legislative changes, eWiSACWIS Team input, and issues reported to the help desk by users. For more information, step-by-step videos, and user guides, please visit the eWiSACWIS Knowledge Web: <https://dcf.wisconsin.gov/knowledgeweb/home>.

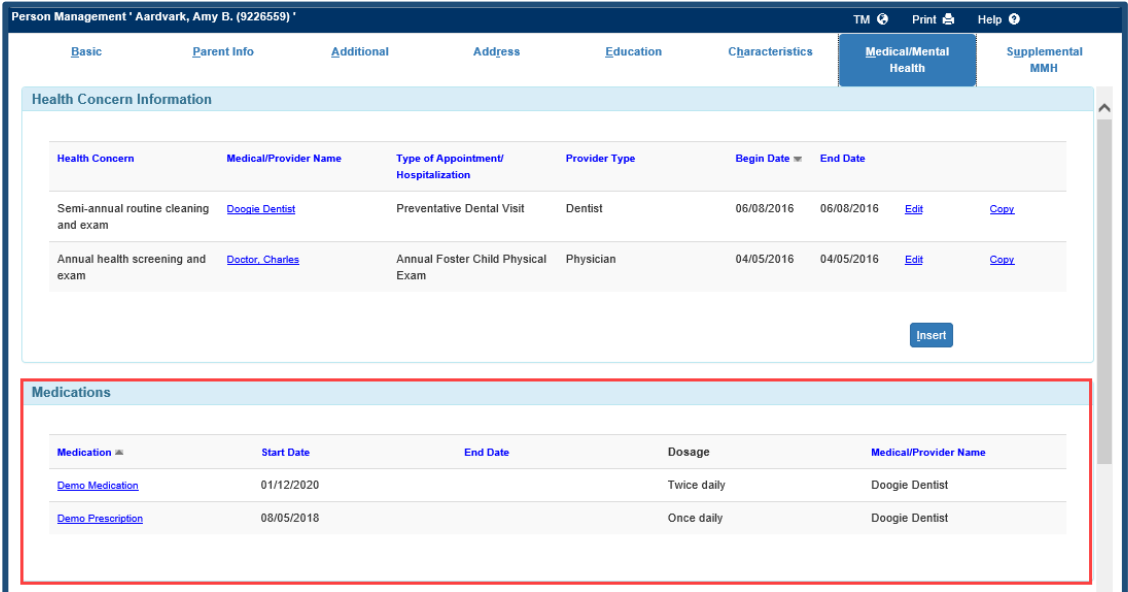
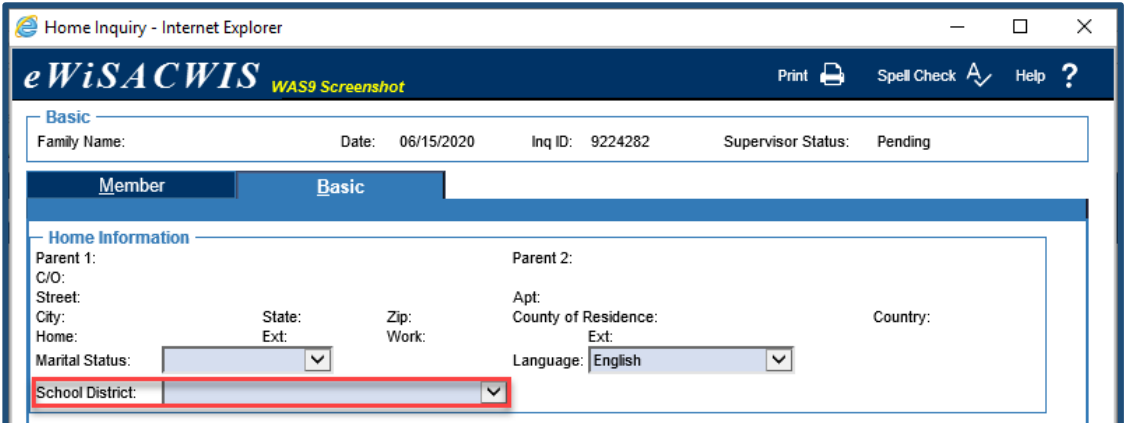
Topic	Description
Access	41818: The Access Report page was updated to a new modernized version. Converting to the modernized version allows for future compatibility with other browsers and the ability to adapt to smaller screens on mobile devices.
	42046: The way in which eWiSACWIS determines when the Partnership section displays on the Decision tab of a CPS Report was modified. If the worker who initially creates the CPS Report is not a Partnership worker, but the report is subsequently assigned to a Partnership worker or supervisor, the Partnership section will now display and be editable.
	35082: Changes were made to various areas of eWiSACWIS to reduce duplicate data entry. On the Narrative tab of both the CPS Report and the Services Report, the label on the 'Directions to House' narrative box was updated to 'Address Instructions.' On the Participants tab, a narrative box was added to the Address section on the Access Participant page to capture address instructions.

The screenshot displays the eWiSACWIS 'Access Report' page in an Internet Explorer browser. The page title is 'Access Report - Internet Explorer'. The eWiSACWIS logo is at the top left, and navigation links (TM, Print, Help) are at the top right. The 'Access Information' section includes fields for Report Name (Demo, Joe), Worker (Coke, Caitlin C.), Access Report Type (CPS Report), Date and Time Report was Received (06/10/2020 10:00 AM), R/T (Within 5 business days), and ID (9243834). Below this is a tabbed interface with 'Narrative' selected. The Narrative tab contains several text entry areas with labels: 'Describe when the alleged maltreater will have access to the child.', 'Describe any changes in circumstances that may make it difficult to fulfill CPS responsibilities.', 'Describe presence of domestic violence (See Related Appendix), if applicable, including the demonstration of power and control and entitlement within the home environment.', 'Describe how the family may respond to intervention by the agency, including the parental protective capacities.', 'Document the Reporter's motivation and source of information, if possible.', 'Document names and contact information of other people with information regarding the child or family.', and 'Information that the child(ren) may have American Indian heritage, including names of tribe(s) if known.' At the bottom of the Narrative tab, a new section labeled 'ICWA Contacts' contains an 'Address Instructions:' field, which is highlighted with a red rectangular box. The page also features an 'Options:' dropdown menu and 'Save' and 'Close' buttons at the bottom right.

Topic	Description
<p>Adoption Assistance</p>	<p>42169: Two checkbox labels were modified on the Adoption Assistance Application for Decision, Private Adoption Assistance Agreement, and Certification of Special Needs pages to accommodate recent legislation that expanded eligibility. The "Sibling Group (3+ Placed Together)" checkbox was updated to "Sibling Group (2+ Placed Together)" and the "Child is 10+ years" checkbox was updated to the "Child is 7+ years."</p>  <p>The screenshot displays the 'Adoption Assistance Application for Decision' in Internet Explorer. The page title is 'eWiSACWIS WAS9 Screenshot'. The 'Agreement Information' section shows Case Participant: Sample, Sally (9231421), Provider Name: Barbie, Fannaa (9221351), County: Milwaukee, Effective Date: 00/00/0000, Anticipated Adoption Finalization Date (if known): 00/00/0000. The 'Eligibility Verification' section is highlighted with a red box. It includes a list of checkboxes for 'Adoption Subsidy Type' with the following options: 'Child is 7+ years' (checked), 'Sibling Group (2+ Placed Together)' (checked), 'Indian Child', 'Member of a Minority Group', and 'Moderate/Intensive Needs'. There are also checkboxes for 'Reasonable efforts made to place without adoption assistance' and 'Did the agency ask the proposed adoptive family if they are willing to adopt without adoption assistance?'. The 'Options' dropdown is set to 'Go'.</p>

Topic	Description
Assessment	<p>42020: The following changes were made to the Birth to 3 process:</p> <ul style="list-style-type: none"> • Birth to 3 Referrals will be sent for children where there is substantiated abuse or neglect and the child has not reached their third birthday as of the date of the final supervisor approval of the Initial Assessment. • Birth to 3 Referrals will not be sent if any of the following scenarios are true: <ul style="list-style-type: none"> ○ The child has a Death Date recorded on his or her Person Management record. ○ The child is documented on a Serious Incident Notification record associated with the assessment where either the 'Death / Alleged maltreatment' checkbox or the 'Death / Alleged suicide in out-of-home care' checkbox has been selected. ○ The child is documented as the Alleged Victim on a 'Substantiated' allegation associated with the assessment, and either the 'Death / Alleged maltreatment' checkbox or the 'Death / Alleged suicide in OHC' checkbox has been selected. • During the final approval of a substantiated Initial Assessment, a message will ask, "Did a child death occur in connection with the documented serious/egregious incident?" when either the 'Death/Alleged maltreatment' or the 'Death/Alleged suicide in out-of-home care' checkboxes are checked and there is not a Death Date documented in Person Management. This change provides the opportunity to add a Death Date before approval and creation of an automated Birth to 3 Referral. • In the absence of a documented Parent, Guardian or Legal Custodian on the Person Management page, the Birth to 3 Referral will be sent with the Reference Person as the referral contact.
Case/Permanency Plan	<p>35082: In an effort to verify addresses are up-to date, the Basic tab of the Case/Permanency Plan page was updated for Permanency Plans. A new checkbox was added for workers to indicate that the Parent, Guardian, and Indian Custodian addresses have been reviewed and updated, as needed.</p> 

<p>Education</p>	<p>35082: On the Notification page, which is accessed from the Education tab of the Person Management page, the 'School Name' field pre-fills with the name of the school that is marked as the 'Primary' school on the Maintain Education History page. In addition, the 'Original Sent To' field refreshes when the page is relaunched if a new school district is selected in the 'School District of Jurisdiction' field.</p>
<p>ICPC</p>	<p>41680: On the ICPC Record page, the ICPC Home Study due date is calculated as 20 business days from the 'Home Study Request Sent Date' instead of 20 calendar days from the 'Home Study Request Sent Date.'</p>
<p>Maltreater Appeals</p>	<p>41955: The additional values of "Upheld-Summary Judgment Granted" and "Overturned-Summary Judgment Granted" were added to the Appeal Status drop-down on the Appeal Details page.</p> 
<p>Out of Home Placement</p>	<p>35082: Changes were made to various areas of eWiSACWIS to reduce duplicate data entry. On the Out of Home Placement page, the provider's school district information now pre-fills from the Home Provider or Private Provider page.</p>
<p>Person Management</p>	<p>35082: A narrative box was added to the Address section on the Address Management page to capture address instructions. In addition, the page displays the name of the worker who last updated the address information, including the date of the change.</p> 

Topic	Description
<p>Person Management</p>	<p>35082: On the Medical/Mental Health tab of the Person Management page, a new section called 'Medications' was added to provide a summary of all of the medications documented on the child's Health Concerns records.</p> 
<p>Provider</p>	<p>35082: Changes were made to various areas of eWiSACWIS to reduce duplicate data entry.</p> <ul style="list-style-type: none"> On the Home Inquiry page, a 'School District' drop-down was added to the Home Information section on the Basic tab. The school district associated with the provider's address must be selected when creating a Home Inquiry. The provider's school district will then carry over to the Home Provider page.  <ul style="list-style-type: none"> On the Private Provider page, a 'School District' drop-down was added to the Provider Information section on the Provider tab.

Private Provider - Internet Explorer

eWiSACWIS WAS9 Screenshot

TM Print Spell Check Help ?

Basic

Name: () Open Date: Type: Other - Organization Status: Pending
 Lcns. Type: Lcns. Agency: ☐ Restricted Provider

Provider Personnel Characteristics Services Closing History

Provider Information

Name: [Provider Search](#) ☐ County Use

Provider Name:

C/O: ☐ Person ☒ Business

Street: Apt: [Potential Address Matches](#)

WI City: City: State: ZIP:

Country: Phone: Ext: Fax:

E-Mail: County of Residence:

School District:

- The 'School District' field was also added to the **Create Physical Address** page to capture the school district information when updating the provider's address.

Create Physical Address - Internet Explorer

eWiSACWIS WAS9 Screenshot

Print Spell Check Help ?

Provider

Name: Female Provider Type: Foster Home

Previous Physical Address

C/O:

Street: 123 Main Street Apt:

City: Milwaukee State: WI ZIP: 52124 County of Residence: Milwaukee Country:

Home: (608)266-5642 Ext: Work: Ext: Fax: Effective Date: 03/29/2012

School District: Milwaukee Sch Dist - 3619

Current Physical Address

C/O:

Street: Apt:

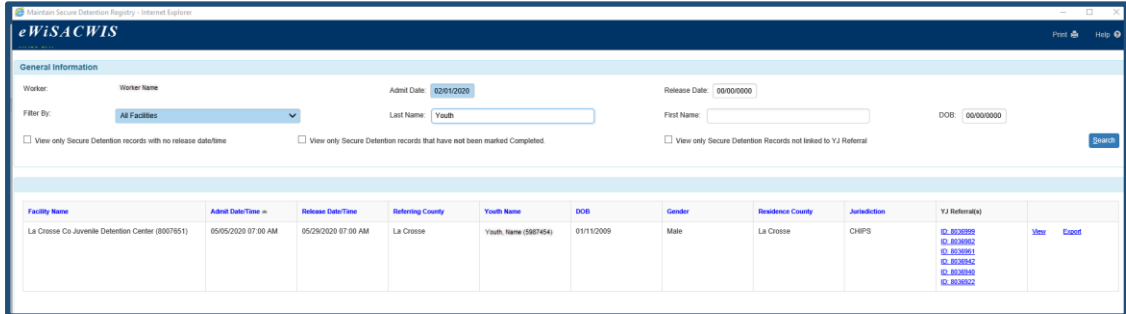
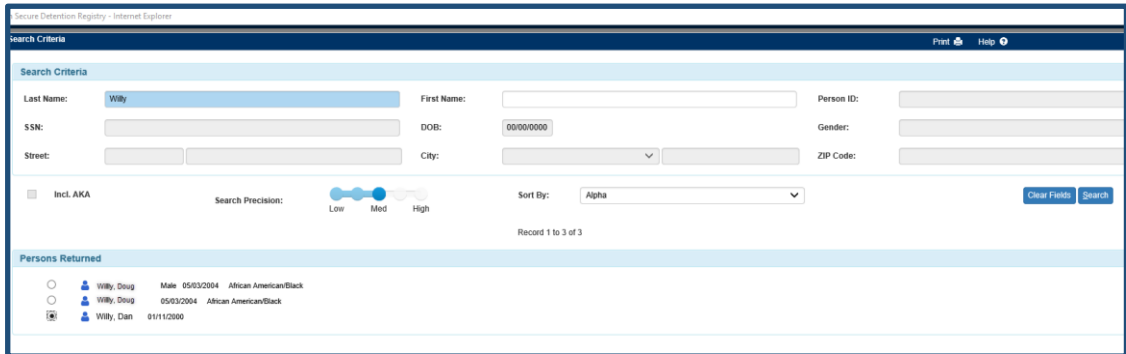

WI City: City:

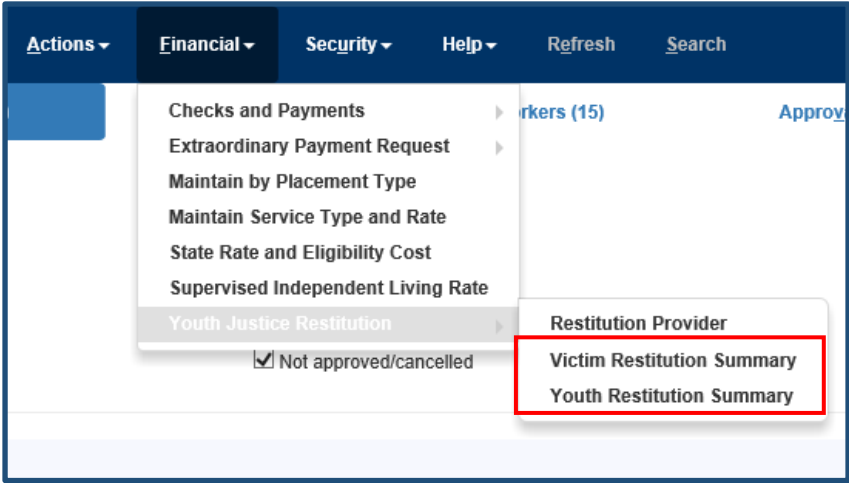
State: WI ZIP: County of Residence: Country: United States

Home: Ext: Work: Ext: Fax:

School District:

E-Mail: Effective Date: 06/15/2020

Topic	Description
Secure Detention Registry	<p>42008: The following changes have been added to the Secure Detention Registry process and related pages:</p> <p>All facilities can now be searched across all counties using the “All Facilities” value in the Filter By drop down in the General Information group box.</p> <p>A checkbox has been added to the Secure Detention Registry page to display only records that are <i>not</i> linked to a YJ Referral.</p>
	
	<p>In order to link records and reduce duplication, a new search criteria page will allow workers creating a Secure Detention Registry record to search previously created Secure Detention Registry participants without a Person ID.</p> 
	<p>A new field called Linked YJ Referral(s) has been added to the Secure Detention Registry page in the County Review/Outcomes group box to display a list of YJ Referrals that are linked to the youth’s Secure Detention Registry record.</p> 

Topic	Description
Templates	<p>The following templates were converted from a Microsoft Word document to a PDF document:</p> <p><u>Access</u></p> <ul style="list-style-type: none"> • 42176: Child Protective Service Report • 42181: Indian Child Welfare Cover Letter – Screened Out Report • 42183: Notice of Child Protective Services Report to Tribal Agent • 42193: Services Report <p><u>Assessment</u></p> <ul style="list-style-type: none"> • 42191: Scheduled Review of the Initial Determination of Child Abuse and/or Neglect <p><u>Foster Care Rate</u></p> <ul style="list-style-type: none"> • 42179: Uniform Foster Care Rate Setting <p><u>Provider</u></p> <ul style="list-style-type: none"> • 42175: Child Placing Agency – Letter of Transmittal and License Certificate • 42180: Group Home – Letter of Transmittal and License Certificate • 42185: Out of Home Care Unit Support Plan • 42186: Out of Home Care Unit Support Plan Evaluation/Revision • 42190: Residential Care Center – Letter of Transmittal and License Certificate • 42194: Shelter Care – Letter of Transmittal and License Certificate
Youth Justice	<p>41554: The following changes have been made for Youth Justice:</p> <p>Two new pages, Youth Restitution Summary and Victim Restitution Summary, were added to display and provide an overview of restitution for a youth or victim and to document payments made to Victims.</p>  <p>The Victim Restitution Summary page also allows for a Payment Request to be generated through eWiSACWIS for approved payments documented.</p>

eWiSACWIS Print Help

Basic Information

Name: [Jonny La Crosse \(V3000190\)](#) [Search](#) Total Amount Ordered: \$85.55 Total Amount Paid: \$20.00 Total Remaining Balance: \$65.55

Victim Address Information

1234 La Crosse Way
La Crosse, WI

Victim Restitution Summary

Ordered Amount	First Order Date	DPA Expiration Date	YJ Referral	Youth Name	Paid Amount	Remaining Amount	Case ID	YJ Worker	Status	
\$30.00	06/04/2020	06/19/2021	8037099	Referral, FifteenYear (10992104)	\$20.00	\$10.00	8533522	Philip L. Stagemann	Ongoing	Edit
\$55.55	06/01/2020	06/03/2021	8037083	Referral, TenYear (10992106)	\$0.00	\$55.55	8533522	Lindi D. Luck	Ongoing	Edit

Payment Information

Provider: [Jonny La Crosse \(8091723\)](#) [Search](#)

Payment Date	Payment Amount	Youth Name	YJ Referral	Approval Status	Payment ID	
06/05/2020	\$55.55	Referral, TenYear (10992106)	8037083	Pending		Delete
06/02/2020	\$20.00	Referral, FifteenYear (10992104)	8037099	Approved		Pay Delete

[Insert](#)

Payment ID is available upon save of the page after a Payment Request has been generated.

YJ Referral	Approval Status	Payment ID
8037083	Approved	Cancelled
8037099	Approved	14132867

[Insert](#)

The **Youth Restitution Summary** page displays all the documented Restitution and Community Service for a youth documented on the **Youth Justice Case Information** page. Restitution payments and Community service fulfillments can be documented on this page.

eWiSACWIS Print Help

Basic Information

Name: [Referral, FifteenYear \(10992104\)](#) [Search](#) Total Amount Ordered: \$775.55 Total Amount Paid: \$10.00 Remaining Balance: \$775.55
Total Community Hours Ordered: 40.00 Total Hours Completed: 10.00 Hours Remaining: 30.00

Restitution **Community Service**

Community Service Summary

Hours Ordered	Date Ordered	Expiration Date	YJ Referral	Hours Completed	Hours Remaining	Case ID	YJ Worker	Status	
40.00	06/02/2020	06/19/2021	8037099	10.00	30.00	8533522	Worner	Ongoing	YJ Case Information

Community Hours Completed Detail

Date Completed	Hours Completed	YJ Referral	Comment	
06/08/2020	10	8037099	Comments	Delete

[Save](#) [Close](#)

The ability to document Diversion Programs when a final Decision is documented on the **Youth Justice Case Information** page.

County Decision, DA Decision, and Court Decision can now be documented separately to better track the decisions made for a youth.

Youth Justice Case Information - Internet Explorer

eWiSACWIS

Resource | Print | Help

Case Information

Case Name: [Referral_TenYear \(853352\)](#) Youth Name: [Referral_TenYear \(10992106\)](#) [YJCaseInfo](#)

Referral Information

Intake Decision

Referral Received: 06/03/2020 [ID: 8837219](#) Referral Entered: 06/05/2020 07:12 AM Worker Making Decision: Stegemann, Philip L. [Search](#)

YJ Referral Type: Ord/Civ. Law Violation LE Case #: Final Decision?: ☐ Yes ☒ No

County Decision: County Reason: [Appropriate for diversion](#) County Decision Date: 06/05/2020

DA Decision: DA Reason: [Appropriate for diversion](#) DA Decision Date: 06/05/2020

Court Verdict: Court Reason: Court Decision Date: 06/05/2020

Diversion program and services [Select](#)

Other Services:

Select Diversion programs and services

Diversion programs and services

Select	Description	Select	Description
<input type="checkbox"/>	Problem Solving Courts - Peer/Teen Court	<input type="checkbox"/>	Restorative
<input type="checkbox"/>	Problem Solving Courts - Truancy Court	<input type="checkbox"/>	Restorative
<input type="checkbox"/>	Problem Solving Courts - Drug Court	<input type="checkbox"/>	Restorative

The ability to “link” and “delink” **YJ Referrals** from a chosen **Youth Justice Case Information** page has been added to the Options drop down when a referral *hasn't* been linked to a Deferred Prosecution Agreement.

A new value has been included on the **Youth Justice Case Information** page from the Disposition drop down of “No Prosecution & Read In.”

Added to the **Youth Justice** category on the **Create Case Work** page is the ability to create the new **Deferred Prosecution Agreement (DPA)** page. On this page is the capability of document and saving DPA and Amended DPA information for a youth. Once documentation is complete, a Deferred Prosecution Agreement document or an Amended DPA document can be launched, modified, saved and printed. Signed agreements can be uploaded on this page in the same location in the Documentation group box. Once a DPA or an Amended DPA is completed, this page can be used to launch the Notice of Satisfaction of Obligation of Deferred Prosecution/Informal Agreement document that is sent to the youth.

Deferred Prosecution Agreement - Internet Explorer

eWiSACWIS

WAS9 UAT | Print | Help

Case Information

Case Name: [Referral_TenYear \(853352\)](#) Youth Name: [Referral_TenYear \(10992106\)](#)

Youth & DPA Information

Birth Date: 01/11/2010 Date Youth Referred: 06/03/2020 Agreement Effective Date: [06/04/2020](#) Case Type: ☐ Delinquency ☐ In Need for Protection / Services ☐ Ordinance / Civil Law

County: Youth Previously Adopted: ☒ Agreement Termination Date: 12/24/2020

☐ Community Service ☒ Counseling

Counseling Provided To

☐ Youth ☐ Parent/Guardian ☐ Family

Terms:

☐ Alcohol/Drug Abuse (A.O.D.A) Assessment ☐ Teen/Youth Court Program ☐ Curfew ☐ Daily school attendance; no unexcused absences; obey school rules ☐ No contact with ☐ Other specific obligations/conditions

Documentation

Type	Creation Date	
DPA	06/08/2020	Text

[Insert](#)

Options: [Actions](#) [Go](#) [Save](#) [Close](#)

Notice of Satisfaction of Obligation of Deferred Prosecution/Informal Disposition

	<p>On the Youth Justice Case Information page, Victim documents can be launched, modified, printed, and saved. The Victim Notification packet and Notice to Victims can be created with the information entered in the application. The signed Victim Restitution and Victim Response forms can be uploaded in the YJ Referral - Victim Information section of the page.</p>
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